

AMA Manual of Style

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Types of Tables

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A table displays information arranged in columns and rows (Example and , Table Components) and is used most commonly to present numerical data. Each table should have a title, be numbered consecutively as referred to in the text, and be positioned as close as possible to its first mention in the text. Formal tables usually are set off from the text by horizontal rules, boxes, or white space. A tabulation is a brief, in-text table that may be used to set material off from text. Tabulations require the text to explain their meaning. They are placed directly in the text,